

For more information or to apply online:

cumbria.gov.uk/jobs

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Jobs Bulletin

21 October 2011

Democratic Services Officer

Job ref no: RE404e

Salary: £24,646 – £25,472 Pro Rata. 17.5 hours weekly.

Location: Barrow or Kendal.

You will support Barrow and South Lakeland Local Committees. The main duties are preparing agendas, reports and minutes, and advising on committee procedures and practice.

Closing date 7 November 2011. Interview date: 21 November 2011.

Client Affairs Clerk

Salary: £16,440 - £16,830

Temporary contract to 31 December 2012

Job Ref: SS929e

Location: CARLISLE usually based at The Civic Centre

You will support the Client Affairs Team that administer individual clients' finances on behalf of the Corporate Director of Adult Social Care.

Closing date: 4 November 2011. Interview date: 29 November 2011.

Library Assistants

Salary: £16,440 - £16,830 Pro Rata

(All posts temporary to 31 March 2012)

Location: CARLISLE Group Libraries

1 x 6 hours weekly (every Saturday)

Job Ref: SS938e

1 x 2 hours weekly (alternate Sundays 12:00 – 16:00)

Job Ref: SS936e

To provide frontline, customer-focused service in the busiest library in Cumbria. Excellent customer care and IT skills are essential.

Closing date: 25 October 2011. Interview date: 10 November 2011.

Domiciliary Support Worker

Job ref no: CC515e

Salary: £14,733 - £16,830 Pro Rata. 16 hours weekly.

Location: Working in the community in the Windermere/Ambleside area.

Can you support the needs and dignity of older adults within their own homes, assist with personal care and other daily living tasks.

Closing date 7 November 2011. Interview date: 21 November 2011.

Cleaner in Charge

Job ref: FM123e

Salary £14,733 – £16,054 pro rata (10 hours weekly)

Location: KENDAL usually based at Castle Park School

Closing date 30 October 2011. Interviews 7 November 2011.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsand_careers or contact (01228) 223480. Please quote relevant reference number for the position you would like to apply for.

If you have a CCC 'MyHR' login and password use these details to sign on through the 'Existing user login' tab on the 'Job Search' page.

If you have not used the CCC on-line application process before and do not have a CCC 'MyHR' login, the system will prompt you to use the 'New User Registration' option. If this is case and you are a CCC employee, contact (01228) 223477 once you have registered so we can link your 'Web Recruitment' record to your CCC employee record.

IMPORTANT NOTICE

JOBS BULLETIN - ADVERTISING CHARGES

All recruitment adverts that appear within the Jobs Bulletin that have not been placed by the client within other publications, ie local or national newspapers, magazines etc will be charged out at £50.00 ex VAT.



CALDEW

A BUSINESS AND ENTERPRISE SCHOOL

Dalston, Carlisle, Cumbria CA5 7NN.

Tel: (01228) 710044 Fax: 01228 710390.

E-mail: office@caldew.cumbria.sch.uk Website: www.caldew.cumbria.sch.uk



Cover Supervisor

Salary: PCD 2.5A £16,440 – £16,830.

32.5 hours, term time. Required from 3rd January.

We are seeking to appoint an additional member of a team of Cover Supervisors, who will be a talented individual and who likes working with young people. Cover Supervisors will take responsibility for managing classes during short term teacher absence. They will also support departments in developing learning materials and take part in other school activities. We will tailor training and induction to the needs of the individual appointed.

Further information is available on the recruitment section of our web site www.caldew.cumbria.sch.uk or you can contact the school. Due to the half-term holiday 24-28 October, the school will not be fully staffed so please leave a message. Applications should be returned to Mrs H Vasilic. Closing date: Monday 7th November 2011.

Proposed interview date Tuesday 15th November 2011.

Caldew School is committed to the protection and safety of its pupils. The successful applicant will be required to undertake a criminal record check via the CRB. Caldew School is an equal opportunities employer.



William Howard School

Longtown Road, Brampton, Cumbria CA8 1AR

TEMPORARY TEACHER OF ICT

Temporary Full time • TPS

Required immediately, to cover a period of continuing sickness absence, the school is seeking to appoint an enthusiastic and able Teacher of ICT. Interested candidates should be qualified and experienced to teach up to KS5, the school delivers the OCR Nationals courses Level 2 & 3.

For further details or to discuss this post further please call the school Human Resources Manager on 016977 45766.



Longtown Road, Brampton, Cumbria CA8 1AR. (016977) 45700 NOR 1600 (260 in Sixth Form)

Outstanding Opportunities for Outstanding Individuals



Carlisle College is a vibrant Further Education College in the heart of Carlisle. The College offers an extensive range of further and higher education, professional qualifications and community programmes, from entry level to Foundation Degrees.

CASUAL LECTURER IN ENGLISH

Salary £17.38 - £18.11 per hour – depending on qualifications

3 Hours per week

We require an Hourly Paid Lecturer to contribute to the planning, delivery and assessment of GCSE English on Carlisle College programmes. This post will be based at the College of the Arts on Brampton Road.

Skills and Qualifications required:

- 5 GCSE's (A-C) including English and Mathematics or equivalent Level 2 qualifications • A Level in English • Able to assess from Entry Level to Level 3 • Teaching Qualification or willingness to work towards.

Post number: **CES754**

Closing date: **12 Noon Friday 4 November 2011**

Interview date: **Tuesday 15 November 2011**

If you are interested in the above vacancy, please email: vacancies@carlisle.ac.uk or call Personnel for an application pack on 01228 822 751, quoting the post number. Alternatively you can download an application pack from our [website www.carlisle.ac.uk](http://www.carlisle.ac.uk).

Carlisle College is a No Smoking Campus.

Carlisle College is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and vulnerable adults.

All successful applicants will be required to complete an Enhanced Criminal Records Disclosure.



Carlisle College, Victoria Place, Carlisle, CA1 1HS www.carlisle.ac.uk



Anything of interest? If the answer is 'yes' then telephone the relevant number at the end of each advert for a chat or an application form. Please remember to quote a reference number.

If you have not heard from us within 4 weeks of submitting your application please assume that on this occasion your application has been unsuccessful

View jobs and apply on line at

cumbria.gov.uk/jobs

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