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27 January 2012

## INTERNAL APPLICANTS ONLY

### Corporate Consultation Officer

Job Ref: CE129i

Salary: £24,646 - £25,472.

Location: **CARLISLE** Usually based at The Courts.

Based in Carlisle but with a countywide remit we seek to recruit someone with experience and enthusiasm to help deliver consultation and community engagement activity to support the council achieving its aspiration to be a listening council.

**Closing date 6 February 2012. Interview date 20 February 2012.**

### Social Care Worker (Secondment)

Job Ref: SS983i

Salary: £22,221 – £22,958 pro rata. 1 x 32 hours OR 2 x 16 hours to include evenings and weekend. Temporary for 6 Months.

Location: **LANCASTER** usually based at Royal Lancaster Hospital.

Secondment of a SCW at RLI outside normal hours to pilot the support to ensure safe discharge and prevent inappropriate admissions of adults.

**Closing date 10 February 2012. Interview date 27 February 2012.**

### Policy Assistant

Job Ref: CE130i

Salary: £19,621 – £20,198 Pro rata. To cover maternity leave for up to 5 months. Applications are welcome from candidates who can offer up to 20 hours weekly.

Location: **CARLISLE** usually based at The Courts.

To support work focused in the area of cultural and health policy development.

**Closing date 31 January 2012. Interview date 16 February 2012.**

### Administrative Assistant

Job Ref: CHI137i

Salary: £17,161 – £17,802.

Location: **CARLISLE** usually based at 5 Portland Square.

Experienced, self-motivated and flexible administrative assistant required for the Learning Improvement Service in Carlisle.

**Closing date 6 February 2012. Interview date 20 February 2012.**

### ISSP Support Worker

Job Ref: YOT113i

Salary: £16,440 – £20,198 pro rata.

Guaranteed 3 hours per week rising to 10 when required. Please state on your application form, where you would prefer to work.

Location: **BARROW IN FURNESS** based at Newbridge House

**CARLISLE** based at 5 Brunswick Street

**MARYPORT** based at 67 Wood Street

To work with young people involved in the criminal justice system, promoting interests and hobbies as a diversion away from offending.

**Closing date 10 February 2012. Interview date 17 February 2012.**

### Kitchen Team Leader

Job Ref: FM215i

Salary: £15,725 - £16,830 (pro rata).

15 contractual hours and 7 hours 15 minutes variable weekly.

Location: **CARLISLE** usually based Brook Street Primary School.

**Closing date 1 February 2012. Interview date 8 February 2012.**

**For more information and to apply on-line for any of the above posts please visit [www.cumbria.gov.uk/jobsandcareers](http://www.cumbria.gov.uk/jobsandcareers) or contact (01228) 223480. Please quote relevant reference number.**

### Business Support Administrators

Job Ref: EN197i

Salary: £16,440 - £16,830 pro rata.

1 x 37hr post & 1 x 10hr post. Please indicate on your application form which post you would like to apply for.

Location: **WORKINGTON** usually based at the Lillyhall Depot.

To provide efficient, effective and confidential administrative support to officers and teams to ensure they are assisted in meeting the requirements of their posts effectively.

**Closing date 3 February 2012. Interview date 17 February 2012.**

### Temporary Library Assistants x 2

Job Ref: SS982i

Salary: £16,440 - £16,830 pro rata. 18.5 hours weekly (negotiable)

Temporary for 6 Months.

Location: **WORKINGTON** usually based at Workington Library.

To provide frontline delivery of the library service to the public. Excellent customer care and IT skills essential.

**Closing date 6 February 2012. Interview date 14 February 2012.**

### Business Support

Job Ref: CHI134i

Salary: £15,725 - £16,054.

Location: **CARLISLE** usually based at 3 Alfred Street North.

You will be able to relate sensitively to service users and communicate with a wide range of people. The need to understand and accept confidentiality is essential.

**Closing date 7 February 2012. Interview date 20 February 2012.**

**For more information and to apply on-line for any of the above posts please visit [www.cumbria.gov.uk/jobsandcareers](http://www.cumbria.gov.uk/jobsandcareers) or contact (01228) 223480. Please quote relevant reference number.**

**If you have a CCC 'MyHR' login and password use these details to sign on through the 'Existing user login' tab on the 'Job Search' page.**

**If you have not used the CCC on-line application process before and do not have a CCC 'MyHR' login, the system will prompt you to use the 'New User Registration' option. If this is case and you are a CCC employee, contact (01228) 223477 once you have registered so we can link your 'Web Recruitment' record to your CCC employee record.**



## IMPORTANT NOTICE

### JOBS BULLETIN - ADVERTISING CHARGES

All recruitment adverts that appear within the Jobs Bulletin that have not been placed by the client within other publications, ie local or national newspapers, magazines etc will be charged out at £50.00 ex VAT.

## VACANCIES OPEN TO ALL APPLICANTS

### **Social Worker** Salary: £30,011 – £32,800

**Location:** CARLISLE usually based 3 Alfred Street North

If you are from outside Cumbria you will also benefit from a relocation package.

We are a high performing local authority and are at an exciting point of piloting national changes as part of the Munro review.

Cumbria has a commitment to student placements and continuing professional development. The new advanced social worker post will provide positive social work mentoring presence in teams and with partners and are part of a career pathway for social work practitioners.

We are recruiting qualified social workers to work across a range of teams including:

- **The Child Protection Team** working with children and families where there is a risk of significant harm. **Job Reference: CHI135e**
- **The Triage Team** responding to all requests for service, undertaking assessments and planning to meet need. **Job Reference: CHI136e**
- Also our "relief pool" of Social Workers offers short term work for retired, returning or newly qualified Social Workers in all teams.

**Closing date 9 February 2012. Interview date 23 & 24 February 2012.**

### **Social Work Practitioner**

**Job Ref: SS967e**

Salary: £27,276 - £28,636.

**Location:** KENDAL usually based Condor Building.

We are looking to recruit a qualified Social Work Practitioner to join our South Lakes Adults team.

**Closing date 10 February 2012. Interview date 24 February 2012.**

### **Supervisor**

**Job Ref: CC572e**

Salary: £26,276 - £28,636 Pro Rata. 18.5 hours weekly.

Temporary for 6 Months.

**Location:** KENDAL usually based at Maudes Meadows.

Can you lead and be part of a team? Can you motivate, and manage the performance of others to protect and safeguard the service users?

**Closing date 6 February 2012. Interview date 20 February 2012.**

### **Relief Supervisor**

**Job Ref: CC573e**

Salary: £26,276 - £28,636 Pro Rata. As and when required.

**Location:** KENDAL usually based at Maudes Meadows.

Can you lead and be part of a team? Can you motivate, and manage the performance of others to protect and safeguard the service users?

**Closing date 6 February 2012. Interview date 20 February 2012.**

### **Social Worker** Salary: £24,646 - £25,472

**Location:** Allerdale & Copeland

If you are from outside Cumbria you will also benefit from a relocation package.

We are a high performing local authority and are at an exciting point of piloting national changes as part of the Munro review.

Cumbria has a commitment to student placements and continuing professional development.

We are recruiting qualified social workers for:

- **Triage Team – 1 post**, responsible for initial assessment, advice and support to the public and partners **Job Reference: CHI123e**
- **Children looked after and leaving care Team – 1 post**, working with children of all ages **Job Reference: CHI125e**
- **Child Protection Team – 1.5 posts**, working with children safeguarded by child protection plans, care proceedings, and S47 enquiries **Job Reference: CHI126e**

**Closing date 10 February 2012. Interview date 28 February 2012.**

**For more information and to apply on-line for any of the above posts please visit [www.cumbria.gov.uk/jobsandcareers](http://www.cumbria.gov.uk/jobsandcareers) or contact (01228) 223480. Please quote relevant reference number.**

### **Locality Support Administrator**

**Job Ref: SS970e**

Salary: £17,161 – £17,802. 18.5 hrs weekly. Usual working days

Wednesday afternoon, all day Thursday & Friday.

**Location:** WORKINGTON usually based at New Oxford Street.

To provide prompt and effective information and advice to the public and other agencies and facilitate access to services provided by Adult Social Care.

**Closing date 8 February 2012. Interview date 23 February 2012.**

### **Deputy Head - Secondment (one year)**

Salary Range: L3-7

NEWLAITHES INFANT SCHOOL, Langrigg Road, CARLISLE, Cumbria, CA2 6DX.  
[www.newinf.cumbria.sch.uk](http://www.newinf.cumbria.sch.uk) Headteacher/Chief Officer: Mrs Julie Willows  
Tel: (01228) 607532.

Newlaithes Infant School is a successful two-form entry infant school with a friendly, vibrant school community.

The Governors are seeking to appoint a dynamic Acting Deputy Headteacher who has the skills, commitment and enthusiasm to work in partnership with the Headteacher in moving the school from good to great.

Required from September 2012, this is a rare and exciting year-long secondment that would offer the successful candidate an excellent opportunity to develop professionally.

We are looking for someone who:

- loves children and is an inspirational and outstanding teacher.
- is thoughtful and caring and can get the best out of children.
- Is skilled at motivating and inspiring adults and children.
- Is able to work in partnership with the Headteacher and as part of the Senior Leadership Team in raising whole school achievement.
- has recent and relevant experience of teaching in the Foundation Stage and/or Key Stage 1.

In return we can offer:

- enthusiastic, well behaved children.
- supportive parents and Governors.
- a happy staffroom and supportive, hard-working colleagues.
- a spacious and well-resourced working environment.
- a school committed to Continuing Professional Development for all staff.
- an ideal opportunity to enhance your professional skills.

Visits to the school are welcomed and can be arranged by phoning the Head, Julie Willows, or School Business Manager, Wendy Nicholls.

Please note: As this post is a secondment, applicants must obtain permission from their Headteacher/Governing Body prior to application.

Newlaithes Infant School is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. The successful candidate will be subject to an Enhanced Criminal Records (CRB) check along with other relevant employment checks.

**Further details and application forms are available via our website [www.newinf.cumbria.sch.uk](http://www.newinf.cumbria.sch.uk) or by e-mail at [secretary@newinf.cumbria.sch.uk](mailto:secretary@newinf.cumbria.sch.uk)**

**Closing Date for completed applications is: Friday 2 March at 9am.**

**Interviews will be held on Monday 19 March.**

### **Higher Level Teaching Assistant (HHTS)**

Salary: £24,646 - £25,472 (pro rata).

**Job Ref: CHI118e**

32 hours 30 minutes weekly. Term Time Only.

**Location:** WORKINGTON usually based West Cumbria Learning Centre.

We require an experienced HLTA to work within HHTS based at Workington teaching pupils ranging across KS2/3 & 4. Relevant experience of teaching EBSD pupils is essential.

**Closing date 10 February 2012. Interview date 2 March 2012.**

**For further details and an application form please contact Elizabeth Dixon (01228) 226957 or e-mail [elizabeth.a.dixon@cumbria.gov.uk](mailto:elizabeth.a.dixon@cumbria.gov.uk). Please quote reference number.**



Anything of interest? If the answer is 'yes' then telephone the relevant number at the end of each advert for a chat or an application form. Please remember to quote a reference number.

If you have not heard from us within 4 weeks of submitting your application please assume that on this occasion your application has been unsuccessful

View jobs and apply on line at [cumbria.gov.uk/jobs](http://cumbria.gov.uk/jobs)

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Carlisle Youth Zone is looking to recruit the following flexible full time posts.

**Senior Youth Worker  
(Junior Club) - £23,000 - £26,000**

**Support Services Manager  
- £21,000 to £24,000**

This is an exciting time to join CYZ, as we approach our first birthday and commence on phase 2 of our development of targeted work. The evening session clubs are now well established but we continue to strive to improve the offer and ensure that we remain a high quality, dynamic, stimulating, challenging and most of all fun place to be. Membership is over 2000 with Junior club sessions achieving over 200 young people attending.

**Senior Youth Worker (Junior Club)** You will lead the junior club team and be an active member of the leadership team. You will also have responsibility for planning and delivering the HITZ (Holiday in The Zone) holiday club that runs every school holiday. We are looking for someone with strong leadership, creativity and a passion to provide first class youth provision. You will ensure the safe running of sessions through adherence to CYZ core values and principles and effective planning and team leadership. You will have an appropriate youth work qualification and experience of youth work.

**Support Services Manager:** This is an exciting new post that you will be able to develop, providing leadership and creativity to deliver quality and efficient support services within Carlisle Youth Zone. The variety of work is both challenging and rewarding. You will be an active member of the senior management team, with responsibility for the staff providing administration, finance and facilities management. You will provide diary and administrative support to the CEO and the Board of Directors. You will be able to demonstrate and evidence you are a high achiever, with excellent IT and English skills, plenty of initiative and a successful track record encompassing all-round administrative and management experience.

All posts will include some evening and weekend working.

More details of the post and CYZ can be found on our website

[www.carlisle-youthzone.org](http://www.carlisle-youthzone.org) CYZ is an Equal Opportunities Employer. In accordance with our Child Protection & Safeguarding procedures, all posts are subject to an enhanced CRB check.

To apply please request a CYZ application form from:

Email: [Fiona.Fergus@carlisle-youthzone.org](mailto:Fiona.Fergus@carlisle-youthzone.org) or download from [www.carlisle-youthzone.org](http://www.carlisle-youthzone.org)

Please state clearly which post you are applying for:

**Closing date for all applications is Monday 6th February by 4pm.**

The University Hospitals of  
Morecambe Bay **NHS**  
NHS Foundation Trust

**CONSULTANT GENERAL SURGEON**  
with an interest in Gastro-Intestinal Surgery  
10 PA's plus an additional Fixed Term 2 PA's  
however consideration will be given for a part time appointment

**Furness General Hospital**

Applications are invited for the above substantive post within the Department of General Surgery in the University Hospitals of Morecambe Bay NHS Foundation Trust. This is a replacement post at Furness General Hospital but with some duties on other sites within the Trust. Although not a requirement for the post, the development of specific skills e.g. paediatric general surgery, endocrine surgery or therapeutic endoscopy would be considered.

This is an excellent opportunity to contribute to the provision of a high quality elective and emergency General Surgical Service for the local population of South Cumbria and North Lancashire whilst living in an area of outstanding natural beauty in, or adjacent to, the Lake District National Park.

The three sites of the University Hospitals of Morecambe Bay NHS Foundation Trust are situated in beautiful countryside around Morecambe Bay in North West England bordering both the Lake District and the Yorkshire Dales. In a joint initiative between the Trust, and the Universities of Lancaster and Liverpool, medical students are now undertaking the full five years of their curriculum at Lancaster University, with much of their education provided by the clinicians in Furness General Hospital and the Royal Lancaster Infirmary.

You must either be on the Specialist Register or be within six months of obtaining your CCT at the time of interview.

Interview expenses will be paid from point of entry into the United Kingdom.

Informal discussions/visits are welcomed. Contact: Mr Chris Ball Tel: 01229 491030; or 07775734534.

For an information pack and to apply please visit [www.jobs.nhs.uk](http://www.jobs.nhs.uk) using job reference: 331- B51680112.

Should you have any queries other than clinical, please contact Mrs Claire Largue, Team Leader, Employment Services Dept. Furness General Hospital, Dalton Lane, Barrow-in-Furness, Cumbria. LA14 4LF. Tel: 01229 406761 or E-Mail: [Claire.Largue@mbht.nhs.uk](mailto:Claire.Largue@mbht.nhs.uk)

**Closing date for applications: 19 February 2012. Interview date: 12 March 2012.**



We are keen to promote flexible working arrangements wherever possible to support the needs of the service. We are committed to Equal Opportunities and operate a No Smoking Policy.



**Trinity School**  
Strand Road, Carlisle,  
Cumbria

**PART-TIME TEACHER OF LAW**  
**0.4FTE (Main Scale)**  
**Required for September 2012**

We are looking for a well-qualified and enthusiastic teacher of A level Law. Applications are welcome from NQTs as well as from experienced teachers. We offer excellent induction, support and professional development.

**EXAM INVIGILATORS CE1A**  
**(£6.84 per hour)**

We are also looking to recruit Exam Invigilators to join our pool of invigilators who work on a casual basis to supervise both internal and public examinations. Successful candidates will need to be flexible, reliable and able to work both independently and as part of a team. Previous experience is not essential but candidates should enjoy working with young people.

**Please telephone Mrs Chris Waddell, Deputy Headteacher's PA, for details (01228 516051 ext 291) or email [cwa@trinity.cumbria.sch.uk](mailto:cwa@trinity.cumbria.sch.uk) The closing date is 12.00 noon, Tuesday 7 February 2012.**

Trinity School is a successful and friendly 11-18 mixed comprehensive school of over 1750 students, of whom around 350 are in the sixth form. The school is a Church of England Academy. Trinity is committed to safeguarding and promoting the welfare of children and successful candidates will need to undertake an enhanced disclosure through the CRB.

Specialist Language College



# Outstanding Opportunities for Outstanding Individuals



Carlisle College is a vibrant Further Education College in the heart of Carlisle. The College offers an extensive range of further and higher education, professional qualifications and community programmes, from entry level to Foundation Degrees.

## LECTURER IN ENGINEERING

**SALARY £22,037 - £33,281 PER ANNUM**

**This is a re-advertisement – previous applicants need not apply**

The successful applicant will be required to develop and teach on a range of programmes within the Engineering Department. You will be joining a multi-disciplinary engineering team delivering:

- A full range of mechanical, electrical, maintenance and some computer controlled topics.
- Theory, workshop and blended delivery at all levels up to and including H Level.

Applications will be particularly welcome from candidates who can illustrate new or innovative approaches to learning on Apprenticeship and/or Higher level programmes.

**Post number: ENG110**

**Interview date: Friday 2 March 2012**

## ASSESSOR/REVIEWER – CARPENTRY & JOINERY

**SALARY £22,037- £24,071 PER ANNUM**

**FIXED-TERM FOR 12 MONTHS**

We require an experienced assessor/reviewer to join our Construction team who is able to assess and review Carpentry and Bench Joinery up to NVQ Level 3 or equivalent. You will be self-motivated and have excellent interpersonal skills and be able to communicate at all levels with learners, employers and all other external bodies.

**Skills and Qualification required:**

- 5 GCSEs (A-C) including English and Mathematics or equivalent Level 2 qualifications or willingness to achieve within a set time limit
- A1/A2 award or equivalent
- VI award or equivalent
- Level 3 or appropriate qualification in carpentry/joinery
- Experience of training programmes
- Recent experience of delivery of NVQ in a work place or College environment
- Driving Licence.

**Post number: CNS802**

**Interview date: Thursday 1 March 2012.**

## CASUAL ASSESSOR/REVIEWER – HOSPITALITY & CATERING, WORK BASED LEARNING

**SALARY £11.45 per hour - £12.51 per hour**

Are you enthusiastic about training and the difference it can make? We are looking for an experienced assessor/reviewer who has experience in assessing and verifying Hospitality and Catering. The main purpose of the role is to be responsible for the professional assessment and support to learners in their workplaces, enabling them to realise their career potential.

**Skills and Qualification required:**

- 5 GCSEs (A-C) including English and Mathematics or equivalent Level 2 qualifications or willingness to achieve within a set time limit
- A1/A2 award or equivalent
- VI award or equivalent
- Level 3 or appropriate qualification in Hospitality and Catering
- Experience of training programmes
- Recent experience of delivery of NVQ in a work place or College environment
- Driving Licence.

**Post number: HOS800**

**Interview date: Friday 2 March 2012.**

**Closing date for the above vacancies is 12 Noon Friday 10 February 2012.**

If you are interested in any of the above vacancies, please email: [vacancies@carlisle.ac.uk](mailto:vacancies@carlisle.ac.uk) or call Personnel for an application pack on 01228 822 751, quoting the post number. Alternatively you can download an application pack from our website [www.carlisle.ac.uk](http://www.carlisle.ac.uk).

Carlisle College is a No Smoking Campus. Carlisle College is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and vulnerable adults. All successful applicants will be required to complete an Enhanced Criminal Records Disclosure.

